NAME (Please Print): ____________________________________ RID: ____________________________

Ramapo Email Address: __________________________________________________________

The Ramapo College of NJ Financial Aid Satisfactory Academic Progress Policy measures whether students are progressing at a reasonable rate toward the completion of their educational objectives. All students enrolled in undergraduate and graduate programs must maintain certain requirements to remain eligible for federal and state financial aid. The Financial Aid SAP policy is available online at https://www.ramapo.edu/finaid/sap/

Please be aware that Ramapo College of New Jersey’s policies relating to Student Academic Standing are completely separate from the Financial Aid Satisfactory Academic Progress Policies.

In order to be considered for Financial Aid on probation for the next payment period, you must submit a Satisfactory Academic Progress appeal. All appeals for spring 2020 financial aid eligibility should be submitted by 4 pm on January 16, 2020.

APPEAL PROCESS:

Students must submit this form along with a typed appeal answering ALL of the following questions (failure to do so will result in a denied appeal):

1. In detail, what were the documentable mitigating circumstances that caused you to fail to make satisfactory academic progress? YOU MUST INCLUDE DOCUMENTATION OF THE MITIGATING CIRCUMSTANCES YOU DESCRIBE.
2. In detail, what changes have (or will occur) to ensure you will make progress during the next academic year?
3. Your realistic academic plan for improvement. Students should meet with an academic advisor to develop an academic plan of action and review their academic history prior to submitting an appeal. All student granted aid on probation agree to a minimum academic plan to earn all attempted credits registered for at the end of the following semesters add/drop period with at least a 2.0 GPA for undergraduate students (3.0 for graduate students). (Be sure to include your name and RID on all forms submitted).

ALL appeal letters must be typed and postmarked, uploaded to https://mappingyourfuture.org/MappingXpress/RCNJ/ or handed in to the Office of Financial Aid by the deadline of January 16 by 4pm. Late appeals may be considered on a case by case basis with a written explanation as to why the initial deadline was missed. Students will be notified of the SAP Appeals Committee decisions within 2 weeks of submitting their appeal.

Student Signature _________________________ Date: ______________________

DO NOT WRITE BELOW THIS LINE – FOR OFFICE USE ONLY

Last semester enrolled: ☐ Fall ☐ Spring ☐ Summer 20____ UG ________ GR ______

Cum. GPA_________ Attempted credits _____/Completed Credits _____ Completion Percentage ________

If transfer student, how many credits were transferred into record _______

Appeals Committee Action Taken: ☐ Approved ☐ Not Approved

Comments:________________________________________________________________________

Signature: ________________________________________________________________________

RCNJ Financial Aid SAP Appeals Committee Date